



Field Observation Report

Project:	Bay Lake Town Hall
Report #:	18
Date	2/23/24
Weather:	Upper 30's

Persons Present:

- Andy Basara

Work Observed/Inspected:

- Electrical, lighting
- Ceiling
- HVAC

Determinations / Decisions made by Project Manager

- I was informed yesterday afternoon that the doors, trim and wainscoting is now scheduled to arrive on Friday 3/1. I am trying to make arrangements to have this installed over the weekend, I will follow up to if I am able to get this to happen.
- We will be onsite to clean Sunday or Monday depending on trim installation
- Temporary shelters were installed where the concrete stoops are located and the frost appears to be out. I have added some fans and left the doors open to heat these shelters and ensure the frost is removed
- We plan on pouring the concrete stoops Monday or Tuesday next week.
- The furnace and grilles were installed yesterday. We are waiting for the zone dampers to arrive to complete installation which will be Monday.
- Plumbing fixtures and well equipment will be installed next week
- The lighting and switching for the interior is complete except for the bath vanity light. The electricians are returning Friday 3/1 to complete the service and remaining electrical scope.

Action Items for Owner

- None

Photos:

- Link in email