

BAY LAKE TOWNSHIP
BOARD OF SUPERVISORS
REORGANIZATION MEETING MINUTES
BAY LAKE TOWN HALL

April 2, 2024 - 7:00pm

Present: Don Hales, John Enright , Carol Pundt, Mindy Tix

Absent: Justin Smith

Community Members Present: None

Carol Pundt, Clerk called the meeting to order at 7:00 p.m. The Pledge of Allegiance was led by Carol Pundt.

A motion was made by Don Hales and seconded by John Enright to approve the agenda to include discussion regarding liquor license fees. All voted in favor of the motion. Motion passed unanimously.

A motion was made by John Enright to nominate Don Hales as the Chairperson for the 2024 until the Reorganization meeting in 2025. The motion was seconded by Don Hales. All voted in favor of the motion. Motion passed unanimously.

A motion was made by Don Hales and seconded by John Enright to nominate and approve Justin Smith (Vice Chairperson), John Enright (Weed Supervisor), Don Hales (Road Supervisor), John Enright (Assistant Road Supervisor), Justin Smith (Cemetery Sexton & Recorder), John Enright (Town Hall Plant Over-site), Don Hales (Fire Contract & Meetings). All voted in favor of the motion. All voted in favor of the motion. Motion passed unanimously.

A motion was made by Don Hales and seconded by John Enright to approve the compensation schedule as listed below. All voted in favor of the motion. Motion passed unanimously.:

Compensation Rates:	Supervisor/Chair -	\$300.00/meeting
	Supervisors -	\$250.00/meeting
	Treasurer Fee-	\$350/month
	Clerk Fee-	\$550/month
	Meeting Fee for Clerk & Treas	\$200.00
	Hourly Fee/Misc.-	\$30.00 per hour
	Ann. Mtg Moderator Meeting Fee	
	Election Judge-	\$20.00 per hour
	Head Ele. Judge	\$24.00/per hour
	IRS Mileage Rate-	\$.67 per mile
	Deputy Clerk-	On As Needed Basis \$200 Meeting Fee
	Deputy Treasurer-	On As Needed Basis \$200 Meeting Fee
	Road Supervisor Duties	\$50 per month
	Cemetery Recorder Duties	\$50 per month
	Cemetery Sexton Duties	\$50 per month
	Town Hall Plant Over-site	\$50 per month

A motion was made by Don Hales and seconded by John Enright to post public notices at the Town Hall and Hansen's Store. Whenever possible the website will be included in the posting listings. All voted in favor of the motion. Motion passed unanimously.

A motion was made by John Enright and seconded by Don Hales to publish public notices in the Crosby Courier and News Hopper (Brainerd Dispatch to be used on an as needed basis and for Township bid notifications). All voted in favor of the motion. Motion passed unanimously.

A motion was made by John Enright and seconded by Don Hales to designate Deerwood Bank, Deerwood, MN as the official bank depository. All voted in favor of the motion. Motion passed unanimously.

A motion was made by Don Hales and seconded by John Enright to authorize Don Hales, Road Supervisor, to spend up to \$10,000 for emergency road services without Board approval. All voted in favor of the motion. Motion passed unanimously.

A motion was made by John Enright and seconded by Don Hales to have the regular monthly Board meeting on the second Tuesday of each month starting at 7pm at the Town Hall or as posted on the Monthly Meeting Listing which is posted at the Town Hall, Hansen's Store and the Township's website. All voted in favor of the motion. Motion passed unanimously.

A motion was made by Don Hales and seconded by John Enright to have Linda Peeples serve as Deputy Clerk of the Township through Carol Pundt's term on the Board. All voted in favor of the motion. Motion passed unanimously.

A motion was made by Don Hales and seconded by John Enright for Amy Donovan to serve as Deputy Treasurer of the Township through Mindy Tix's term on the Board. All voted in favor of the motion. Motion passed unanimously.

A motion was made by Don Hales and seconded by John Enright to pay Board Members, who attended and make presentations at the annual meeting, the regular meeting fee. All voted in favor of the motion. Motion passed unanimously.

A motion was made by John Enright and seconded by Don Hales to continue the legal services of Virginia Knudson of Borden, Steinbauer, Krueger & Knudson Law Firm. All voted in favor of the motion. Motion passed unanimously.

A motion was made by Don Hales and seconded by John Enright to continue the Township Board's Life insurance Platinum plan (\$20,000) and Dental insurance plan. Premiums will continue to be paid by the Township. All voted in favor of the motion. Motion passed unanimously.

A motion was made by John Enright and seconded by Don Hales for no increase in the liquor license fee of \$500 per license. All voted in favor of the motion.

A motion was made by John Enright and seconded by Don Hales to approve the settlement payment gto Mr. Mike Bickford which is the Conciliation Court Judgment regarding the auction sale of the old Town Hall building. All voted in favor of the motion. Motion passed unanimously.

John Enright adjourned the meeting at 7:25pm.

Supervisor _____

Supervisor _____

Supervisor _____

Clerk _____