

**BAY LAKE TOWNSHIP
REGULAR MONTHLY MEETING
BAY LAKE TOWN HALL
December 9, 2025 - 7:00pm**

Present: Carol Pundt, Don Hales, John Enright (Zoom), Mindy Tix

Absent: Justin Smith

Community Members' Present: None

Don Hales called the meeting to order at 7:00 pm with the Pledge of Allegiance.

A motion was made by John Enright seconded by Don Hales to approve the agenda. All voted in favor of the motion. Don Hales-Yes; John Enright-Yes

A motion was made by Don Hales and seconded by John Enright to approve the minutes of the regular monthly meeting of the Board of Supervisors held on November 12, 2025. All voted in favor of the motion. Don Hales-Yes; John Enright-Yes

A motion was made by John Enright seconded by Don Hales to approve the Treasurers Report subject to audit. All voted in favor of the motion. Don Hales-Yes; John Enright-Yes The ending balance as of November 30, 2025, is \$554,162.31.

A motion was made by John Enright and seconded by Don Hales to approve the claims as submitted (ck#11753-11765), EFT-S-12-2025 EFT-S1-12-2025, EFT-S2-12-2025, EFT-MLE-12-202 and EFT-P-12-2025 in the amount of \$11,284.02. All voted in favor of the motion. Motion passed unanimously.

Road Report: Don Hales handed out an updated road report. In November \$2,748.20.00 was spent road repair. Last year in December the Township paid \$12,000 for snow removal. All projects for the rest of the year have been completed. 2026 Road improvements being done in conjunction with the Crow Wing Highway Department are estimated to be \$388,121.00.

CWC Bituminous Seal Coat Letter Discussion: A motion was made by Don Hales and seconded by John Enright to not follow through with chip sealing any Township maintained roads in 2026 due to budget concerns. All voted in favor of the motion. Don Hales-Yes; John Enright-Yes

A motion was made by Don Hales and seconded by John Enright to set the date and time of April 14, 2026, at 7pm for the 3-year Road Maintenance and Snow Removal Contract Bid opening. All voted in favor of the motion. Don Hales-Yes; John Enright-Yes Carol Pundt will contact the Township attorney to start the process.

Variance Requests: None.

Cemetery Report: No Updates.

A motion was made by Don Hales and seconded by John Enright to set the date and time of April 14, 2025, at 7pm for the 3-year Cemetery, Town Hall Lawn Maintenance & Weed Control Contract Bid Opening. All voted in favor of the motion. Don Hales-Yes; John Enright-Yes

Town Hall: Nothing to report.

Franchise Ordinance with Bye/Bresnan/Charter Communications: Carol Pundt reported to the Board she received a return phone call from Charter Communications regarding the Franchise Contract. There is a current contract in force which was signed in 2019 which is for 10 years with a 5-year extension.

Letter From CWC Regarding Land Swap Discussion: Don Hales is waiting for a return phone call from Crow Wing County.

A motion was made by Don Hales and seconded by John Enright to set the date and time of February 24, 2026, at 7pm for the Audit/Budget meeting. All voted in favor of the motion. Don Hales-Yes; John Enright-Yes

A motion was made by Don Hales and seconded by John Enright to set the date and time of March 10, 2026, for the Canvass Board meeting which will be after the Township annual meeting. All voted in favor of the motion. Don Hales-Yes; John Enright-Yes

A motion was made by Don Hales and seconded by John Enright to set the date and time of April 1, 2026, at 7pm for the Reorganization meeting. All voted in favor of the motion. Don Hales-Yes; John Enright-Yes

A motion was made by Don Hales and seconded by Justin Smith to hire Crow Wing County to help administer the Annual Township election. All voted in favor of the motion. Don Hales-Yes; John Enright-Yes

A motion was made by Don Hales and seconded by John Enright to approve the Township Annual Election Early Voting Ballot Board and Election Judges as presented by the Clerk. All voted in favor of the motion. Don Hales-Yes; John Enright-Yes

Other Business to Come Before the Board:

All correspondence and e-mails received by the clerk were read.

The meeting was adjourned at 7:21pm.

Supervisor _____

Supervisor _____

Supervisor _____
