

**BAY LAKE TOWNSHIP  
REGULAR MONTHLY MEETING  
BAY LAKE TOWN HALL  
January 13, 2026 - 7:00pm**

Present: Carol Pundt, Don Hales, John Enright, Justin Smith, Mindy Tix

Absent: None

Community Members' Present: Jill Mertes

Don Hales called the meeting to order at 7:00 pm. John Enright led the meeting with the Pledge of Allegiance.

A motion was made by John Enright seconded by Justin Smith to approve the agenda. All voted in favor of the motion.

A motion was made by Justin Smith and seconded by John Enright to approve the minutes of the regular monthly meeting of the Board of Supervisors held on December 9, 2025. All voted in favor of the motion.

A motion was made by John Enright seconded by Justin Smith to approve the Treasurers Report subject to audit. All voted in favor of the motion. The ending balance as of December 31, 2025, is \$782,582.63.

A motion was made by Justin Smith and seconded by John Enright to approve the claims as submitted (ck#11766-11780), EFT-S-01-2026 EFT-S1-01-2026, EFT-S2-01-2026, EFT-MLE-01-2026, EFT-MN-01-2026 and EFT-P-01-2026 in the amount of \$50,499.55. All voted in favor of the motion. Motion passed unanimously.

Road Report: Don Hales handed out an updated road report. The Township had the largest road snow and ice removal billing for the months of November and December totaling \$57,000.00 since 2015. With the 2025 expenses paid the Road and Bridge Fund was \$11,705.23 under budget. 2026 Road improvements being done in conjunction with the Crow Wing Highway Department are estimated to be \$388,121.00.

CWC Bituminous Seal Coat Letter Discussion: The Board decided at the November meeting not to do any seal coating projects in the Township in 2026.

Variance Requests:

A motion was made by Don Hales and seconded by Justin Smith to recommend disapproval of the variance request for a Type III septic system for Gregory and Timothy Smith. All voted in favor of the motion. Motion passed unanimously.

A motion was made by Don Hales and seconded by Justin Smith to recommend disapproval of the preliminary plat request for Cobblecrest Properties, LLC. All voted in favor of the motion. Motion passed unanimously.

Cemetery Report: Two lots were sold in the old portion of the cemetery. Also, an inscription was sold for one of the niches in the columbarium.

Town Hall: There is a furnace problem that is being fixed.

Letter From CWC Regarding Land Swap Discussion: Don Hales told the Board the Crow Wing County Board voted to approve the swap, but, it still needs a conditional use permit approved.

Proposed Fiber Installation in Bay Lake Township by Mille Lacs Energy: The Board reviewed a map of the location of the proposed fiber installation but is still needing to see the contract.

2026 Budget Preparation Materials Review: Carol Pundt handed out materials to help the Supervisors with their budget preparation for the Budget/Audit meeting on February 24, 2026 at 6pm.

Nominate and Approve Canvass Board for Township Annual Election: Tabled to February meeting.

Other Business to Come Before the Board:

All correspondence and e-mails received by the clerk were read.

A motion was made by Justin Smith and seconded by John Enright to adjourn the meeting at 7:36pm.

Supervisor \_\_\_\_\_

Supervisor \_\_\_\_\_

Supervisor \_\_\_\_\_

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