

BAY LAKE TOWNSHIP
2025 ANNUAL MEETING
BAY LAKE TOWN HALL BUILDING
MARCH 11, 2025

The Annual meeting of the Township was called to order at 8:36 pm by Carol Pundt, clerk. Six voters were in attendance. One voter attended by Zoom. The Pledge of Allegiance was led by Carol Pundt.

Nominations for a moderator were opened. A motion was made by Becky Miller and seconded by Jill Mertes to nominate John Enright as moderator. All voted in favor of the motion. Motion passed unanimously.

A motion was made by Amy Vukelich and seconded by Becky Miller to approve the agenda. All voted in favor of the motion. Motion passed unanimously.

The March 12, 2024, Annual Meeting Minutes were read by Carol Pundt, clerk. A motion was made by Becky Miller and seconded by Don Hales to approve the minutes as read. All voted in favor of the motion. Motion passed unanimously.

In Mindy Tix's absence Carol Pundt presented the Treasurer's Report. Year ending balance was \$498,257.22. There were no questions.

Fire Contract: The Township is requesting a total of \$90,000 for both the Fire Contract services in 2025. Deerwood Fire Department serves the North half of the Township. Garrison Fire Department serves the South half of the Township. The stats for services provided by the Garrison Fire & Rescue department and Deerwood Fire Department were in the annual report handout packet to those in attendance.

Road Report: The Township Board of Supervisors is requesting \$320,000 for the 2026 Levy Road and Bridge Fund. A 2024 road summary report was included in the Annual meeting packet. Don Hales reviewed the summary with those in attendance. Maintaining the roads includes snow plowing, crack filling, brushing, etc. The Township does a Spring and Fall Road inspection. Out of 32 miles of road in the Township only two roads are gravel. All others roads are paved. The Township will be looking at roads in the Township that need asphalt repair at the Spring Road inspection. During the Spring and Fall Road inspections the roads are graded. By the end of 2024 the average grade for the roads in the Township a B+. In 2024 the Township reclaimed Woodland and Maple Court roads. In 2025 the Township will be patching Woodland Beach Road (center) and Esden Road. There will be no road improvement projects in 2025. In 2026 the Township will be partnering with Crow Wing County Highway Department to reclaim Woodland Beach (center) and Esden Road. This will be in coordination with the County reclaiming County Road 10 which will save the Township anywhere from \$10,000 to \$20,000.

Cemetery Report: The Board is requesting \$0 for the 2026 Levy. The 2024-year end amount for the Cemetery Fund was \$56,840.35. In 2025 the amount levied is \$0. Justin Smith included a cemetery report in the annual meeting packet which was handed out to everyone in attendance. The columbarium installation project was completed in 2024. Three granite benches will be installed around the columbarium this Spring. Justin Smith reported to those in attendance, there were 4 lots sold in the new section and 5 burials in 2024. 1 niche was sold in the columbarium. The American flag was replaced

with a new one. The storage shed received a fresh coat of paint. Pricing for niches are: top row- \$1,500; two middle rows -\$1,250; bottom row - \$1,000. Each niche can hold up to 2 cremains. The columbarium extends the burial sites in the cemetery for 16 years. Cremations have become a popular option for burials. The current cost for a cemetery lot is \$300.00. Justin Smith is the Cemetery Recorder and Cemetery Sexton for the Township.

Levy: The Township Board of Supervisors are requesting a levy for \$625,000 for 2026. The bulk of the levy monies is spent on the Township roads and fire fighting protection. The request to levy \$0 for the Cemetery Fund is because there is enough monies in the fund to pay for granite benches and any other unexpected expenses.

2026 Levy Summary	
General Fund	\$215,000
Road & Bridge Fund	\$320,000
Deerwood Fire Fund	\$ 45,000
Garrison Fire Fund	\$ 45,000
Cemetery Fund	\$ 0
Total	\$625,000

A motion was made by Becky Miller seconded by Amy Vukelich to approve the 2026 levy of \$625,000. All voted in favor of the motion. Motion passed unanimously.

Deerwood Bank is the depository for Bay Lake Township.

The posting sites in the Township will be the Town Hall and Hansen's store. The Township website also has public information postings, but the website is not an official posting site. It is kept reasonable up to date but, there have been situations in the past when the updates cannot be done in a timely manner.

The Crosby Courier and the News Hopper are the official publication sites for Bay Lake Township. The Brainerd Dispatch will be used for short term Public Notifications and the contract bidding process.

The Monthly Board meetings are held on the second Tuesday of each month at 7:00 p.m. unless posted otherwise. The meeting schedule is posted on the Township website.

A motion was made by Don Hales and seconded by Becky Miller to have the poll hours for Annual Township elections from 4:00 p.m. - 8:00 p.m. at the Bay Lake Town Hall. All voted in favor of the motion. Motion passed unanimously.

A motion was made by Amy Vukelich and seconded by Kim Waffensmith to start the Bay Lake Township Annual Meeting at 8:30 p.m. following the Township election at the Bay Lake Town Hall. Motion passed unanimously.

Donations: Jill Mertes presented to those in attendance a request for a operation funding donation for the Jesse Hallett Memorial Library which is located in Crosby Minnesota and serves 174 active library card holders in Bay Lake Township. The library board is working to raise \$20,000 in addition to the \$100,000 levied by the City of Crosby for operating expenses. There are 12 Townships in the area surrounding the City of Crosby which are in the CI School District. The library serves as a premier

business location for area residents to make copies and do business. Many activities are sponsored by the library without charging a fee. The Board is working on an endowment fund for expenses and grants. Many grants are not available for operation expenses. If the Board is not able to raise enough funds for operations, they may start to charge an annual fee per library card. Bay Lake Township historically has not given donations to any request for funding. Bay Lake Township belongs to the Minnesota Townships Association. The Minnesota Townships Association has interpreted the MN State Statute regarding Township donations as a contribution that must have a public purpose and be in the town's interest. The Township Board will be reviewing donation requests at the April Board meeting.

The results for the election were read by Carol Pundt, Clerk -
Supervisor 3/yr Term: Don Hales - 20 votes;

Treasurer/2yr Term: Mindy Tix - 21 votes.

21 people voted.

Other Business To Come Before The Board:

A motion was made by Amy Vukelich and seconded by Kim Waffensmith to adjourn the meeting at 9:24 p.m. All voted in favor of the motion. Motion passed unanimously.

These minutes were reviewed by:

Carol Pundt, Clerk, Bay Lake Township

John Enright, Moderator