

BAY LAKE TOWNSHIP
BOARD OF SUPERVISORS
REORGANIZATION MEETING MINUTES

APRIL 7, 2016

Present: Jon Steblay, Justin Smith, Carol Pundt, RaeJean Anderson

Absent: Don Hales

Community Members Present: None

Jon Steblay called the meeting to order at 7:00 p.m. The Pledge of Allegiance was led by Justin Smith.

A motion to approve the agenda was made by Jon Steblay and seconded by Justin Smith. All voted in favor of the motion.

A motion was made by Justin Smith and seconded by Jon Steblay to approve the slate of Board officers and duties as presented. All voted in favor of the motion....Don Hales (Chairperson), Jon Steblay (Vice Chairperson), Jon Steblay (Weed Supervisor), Don Hales (Road Supervisor), Justin Smith (Assistant Road Supervisor), Jon Steblay (Cemetery Sexton), Justin Smith (Cemetery Recorder), Justin Smith (Town Hall Plant Over-site), Don Hales (Fire Contract & Meetings).

The Township has approved the IRS guidelines for 2015 as the standard mileage rate (\$.575) for Bay Lake Township. All voted in favor of the motion.

A motion was made by Jon Steblay and seconded by Justin Smith to table the Compensation Rates for Supervisors, Clerk, Treasurer, Election Judges, Deputy Clerk & Deputy Treasurer to be discussed at the April Monthly Meeting.

A motion was made by Jon Steblay and seconded by Justin Smith to post public notices at the Town Hall and Hansen's Store. All voted in favor of the motion. Whenever possible the website will be included in the posting listings.

A motion was made by Jon Steblay and seconded by Justin Smith to have public notices published in the Crosby Courier and News Hopper (Brainerd Dispatch to be used on an as needed basis and for Township bid notifications) as approved at the annual meeting. All voted in favor of the motion.

A motion was made by Justin Smith and seconded by Jon Steblay to designate Deerwood Bank, Deerwood, MN as the official bank depository as approved at the annual meeting. All voted in favor of the motion.

A motion was made by Justin Smith and seconded by Jon Steblay to have the regular monthly Board meeting on the second Tuesday of each month starting at 7pm at the Town Hall or as posted on the Monthly Meeting Listing which is posted at the Town Hall, Hansen's Store and the Township's website. All voted in favor of the motion.

A motion was made by Justin Smith and seconded by Jon Steblay to authorize Don Hales, Road Supervisor, to spend up to \$10,000 for emergency road services without Board approval. All voted in favor of the meeting.

Amy Vukelich will be appointed as Deputy Clerk and Keith DeChaine as Deputy Treasurer for the Township receiving an hourly pay of \$15.00 and meeting fee of \$100.00 per meeting on an as needed basis. Meetings, mileage and expenses are handled the same as other board members.

A motion was made by Justin Smith and seconded by Jon Steblay to pay Board Members, who attended and made presentation at the annual meeting, \$100 which is the regular meeting fee paid to Board members. All voted in favor of the motion.

Donation requests presented to the Board for Crow Wing County Historical Society and the Crow Wing County Fair died for a lack of a motion.

A motion was made by Jon Steblay and seconded by Justin to table a request for the Board to appoint someone to take decisive action when all supervisors are out of the area and unavailable was tabled for discussion at the April Board meeting.

A motion was made by Justin Smith adjourn the meeting at 7:29 p.m. All voted in favor of the motion.

Supervisor _____

Supervisor _____

Supervisor _____

Clerk _____