

**BOARD OF SUPERVISORS
REGULAR MONTHLY MEETING
September 13, 2016**

Present: Jon Steblay, Carol Pundt, RaeJean Anderson, Don Hales, Justin Smith

Absent: None

Community members present: Keith DeChaine

Don Hales called the meeting to order at 7:00 p.m. The Pledge of Allegiance was led by Justin Smith. A motion was made by Jon Steblay and seconded by Justin Smith to approve the agenda. All voted in favor of the motion.

A motion was made by Jon Steblay and seconded by Justin Smith to approve the minutes of the regular monthly meeting of the Board of Supervisors held on August 15, 2016. All voted in favor of the motion.

A motion was made by Justin Smith and seconded by Jon Steblay to approve the Treasurers Report subject to audit. All voted in favor of the motion. The ending balance as of August 31, 2016 is \$231,581.89.

A motion was made by Justin Smith and seconded by Jon Steblay to approve the claims as submitted. All voted in favor of the motion. Carol Pundt reported to the Board the IRS did not receive the 4th quarter 2015 or the 1st quarter 2016 941 report along with the payment. The checks were never cashed. Copies of the reports along with new checks have been mailed to the IRS. A response from the IRS regarding the 1st quarter and report have been received back from the IRS with a penalty charge of \$89.73. The response back from the IRS on the last quarter of 2015 report is that they have not received the report and the payment. It is in review. The IRS does not care that we sent the reports /payments and they did not receive them. The IRS only looks at the reports and payments as being late.

Road Report: Don Hales presented the Board with an updated road report. The majority of the road billing for June, July and August from Brad Holmwig had to do with removal of tree debris from wind storms this summer. Because of the unexpected weather damage the road budget is over the 2016 budget. Don Hales is working with the Crow Wing County and may be able to recoup around 80% from a disaster relief fund. The brushing budget has also been over spent. Don Hales explained to the Board he had requested the roads to be mowed in August, but, some of the roads had been mowed in July. He will help Carol Pundt draft a letter from the Board to explain to Brad Holmwig the importance of being on budget with his work crew and tasks for the Township.

A motion was made by Jon Steblay and seconded by Justin Smith to set the Fall Road inspection date for September 29, 2016. Everyone is to meet at the town Hall at 3:30pm. All voted in favor of the motion.

Anderson Brothers Construction 2016 Road Improvement Claim: Don Hales will report on this at the October meeting.

Public Roads Privately Maintained: Don Hales still needs to meet with the Township attorney for more clarification. He will report to the Board at the next meeting.

Storm Damage Control/Brighton Point Rd: The Township received an e-mail from Alan Peterson regarding storm water run off through his property from the back lot across Brighton Point Road. Don Hales met with him. The main culvert under Brighton Point Road is approximately 16 inches and the culvert running under ground through his property is around 8 inches. During the recent storm the 8 inch culvert could not handle all the water which ended up flooding his property. It was determined that this issue was more of the property owner's issue. Not a Township issue.

Variance Requests: None

Cemetery Report: Since the cemetery account has a fund balance of \$12,333.00 a motion was made by Justin Smith and seconded by Jon Steblay to accept the bid from T & C Dirtworks in the amount of \$3,500 for the landscaping project to fill in a low spot in the cemetery. All voted in favor of the motion.

Town Hall Update: The new flag pole should be installed on September 19, 2016. Justin Smith was asked to get a quote on the removal of the pine tree by the town hall to be reviewed at the October Board meeting.

Treasurer's Computer Virus: The virus has been deleted and the computer has been reloaded without a loss of Township reports. RaeJean Anderson thanked Justin Smith for helping her reestablish the saved files on the computer.

Township Archived Minutes: Carol Pundt still needs to get a formal quote from Lakes Printing for saving the paper copies of 19 years of minutes.

Recycling: The seven recycling containers seem to be the right amount of storage for the Township recycling program.

A motion was made by Jon Steblay and seconded by Justin Smith to change the date of the November Board meeting to November 15, 2016. All voted in favor of the meeting.

2016 MN Township District Annual Meeting Update: Don Hales, RaeJean Anderson and Carol Pundt attended the meeting. They shared with the Board what they learned.

Deerwood Fire Department: Don Hales passed out a written summary of his conversation with Mike Bodle, the Deerwood Fire Chief. This summary will be discussed with the Board at the October Board meeting.

A motion was made by Jon Steblay and seconded by Justin Smith to approve the appointment of the election judges Carol Pundt has scheduled for the General Election coming up in November. All voted in favor of the motion.

Other Business: Keith Dechaine visited with the Board. He explained his concern for the pot holes that have not been filled in on Esden Road. Don Hales told him they would be filled in the coming week. He commended the Board for the Township recycling program. He also reported that he could not access the Annual Meeting minutes on the Township website. Carol Pundt will check into why the minutes are not accessible. He also told the Board it would be nice to have some kind of road report accessible on the website.

All correspondence and e-mails received by the clerk were read.

A motion was made by Justin Smith adjourn the meeting at 7:35pm. All voted in favor of the motion.

Supervisor_____

Supervisor_____

Supervisor_____

Clerk _____